



# Baddi University of Emerging Sciences and Technology

## APPLICATION FOR RE-EVALUATION OF ANSWER-BOOKS

(Particulars should be filled in by the candidate in his/her own handwriting. Before filling up the re-evaluation form, instructions given overleaf should be read carefully. Re-checking on payment of Rs. 1000/- per answer-book is allowed by applying in the prescribed Re-checking Form which can be obtained from Examination Branch or downloaded from our website)

1. Name of the candidate (in Block Letters)..... Father's Name .....
2. Name of Examination..... Month & Year of Examination .....
- 3 Annual/Semester ..... Branch..... Roll No. (In Figures).....

Particulars of paper(s) in which re-evaluation is required			Detail of Fee remitted University Receipt No. ....
S.No	Paper Code	Marks/ Grade obtained	
1			Dated .....
2			
3			

### Declaration by Applicant

I hereby State that I have carefully read the instructions given overleaf, and agree to be governed by the same. I also undertake that above form is filled-up by me in my own hand-writing and the information given there in is true.

Place:.....

Mobile No. of Student: .....

(Signature of Candidate)

Date:.....

(Verified by Head of department/Dean)

Documents to be attached: - (1) University Receipt (in Original) on account of re-evaluation fee

**(For official use only)**

Application Ref. No..... Date of declaration of result.....

Amount received..... Receipt No..... Dated.....

Re-evaluation details:

Name of Re-evaluating Faculty member: .....Department: .....

Date of Sending answer-book for re-evaluation: .....Date of receipt of answer-book after re-evaluation: .....

Marks after Re-evaluation: ..... Grade after Re-evaluation: .....

REMARKS:


Processing Clerk	Check by	Dy. COE	Controller of Examination
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### **Important Instructions regarding Re-evaluation**

1. A student may apply for Re-evaluation of his/her end-semester answer script in the specified format, within stipulated time (within 10 days) of declaration of draft result and after paying prescribed fee also attach Original fee receipt along with Re-evaluation form.
2. Any student not applying for Re-evaluation of end-semester answer-book within specified time cannot claim re-evaluation at a later date.
3. Non-refundable Re-evaluation fee of Rs. 1000/- per answer-book would be charged from the applicant.
4. After re-evaluation of answer-book if the increase in marks is found to be more than 5% the new marks would be awarded to the student, otherwise previous mark will stand as such.
5. Application form is to be filled in by the candidate in his/her own handwriting and under his/her own signature only.
6. The result of Re-evaluation will be binding on the applicant and no request for further evaluation will be accepted under any circumstances.
7. Application form is to be got verified by the concerned Head of Department before submitting to Examination Branch.
8. Incomplete Application Form will be rejected without any further reference.