



Baddi University

of Emerging Sciences and Technology

Exam Form- 11 C

Authority Letter Format

I, _____ (Name of Student), BUPIN. _____ Programme _____
 _____ presently residing at _____ (full address) hereby authorize my _____ (Relation)
 Mr./Ms. _____ Age _____ residing at _____
 (full address), Telephone No. (M) _____ E-mail id _____ to act on my behalf in the matter
 related to pay the fees and receive my documents (Grade Cards/Transcript/Degree Certificate) in duplicate or Original
 and/or verified sealed envelope(s) from Examination Branch Office of the University and it will be considered by the
 University as acknowledged by me.

I attach my Identity proof in support of verification of my signature and authorized person will also submit his/her Photo-ID proof.

 Signature of Student with Date

 Signature of Authorized
 Person with Date

(For Office Use only)

Acknowledgement

I have received following documents from Baddi University of Emerging Sciences and Technology for _____
 _____ on his/her behalf and I acknowledge for the same.

1. _____
2. _____
3. _____
4. _____

Signature of Authorized Person with Date